

# MEMORANDUM

# STATE OF ALASKA

Department of Community and Economic Development

TO: Jo Cooper  
Block Grant Program Manager

DATE: 23 July, 2001

PHONE: 465-5541

FROM: Melanie Greer  
Grant Administrator

SUBJECT: **FY01 Mini-Grant  
DC Quarterly Status Report**

## 1. City of Anderson #811215

## Upgrade Riverside Park

Grant term: 3/1/01 – 12/31/01  
Grant award: \$30,000

FR received to: 7/10/01  
\$ Source: DC

On budget? Y  
On schedule? Y

The purpose of this grant is to upgrade Anderson Riverside Park, a 616-acre recreational park next to the Nenana River. MG funds will be utilized to improve the existing access road, ditch and also the restroom facility. Excavation work is complete; backfill in progress with D-1 gravel.

## 2. City of Aniak #811329

## VPSO/Library Upgrade

Grant term: 4/1/01 – 12/31/01  
Grant award: \$30,000

FR received to: 6/30/01  
\$ Source: DC

On budget? ?  
On schedule? N

The purpose of this grant is to move two existing buildings to city-owned property with sewer access. One building is currently being renovated to house a VPSO and the other building is the library. The new site is centrally located and is closer to Aniak's housing development, which will make both facilities more accessible. City has changed the site for the project and has applied for CPP funds as the new site requires more preparation. On 7/13, I asked for site control documents and a revised budget with timeline. On 7/18, City responded saying they'll be in contact once they find out the status of the CPP award.

## 3. Cheesh'na Tribal Council #811330

## Grocery Feasibility Study

Grant term: 4/1/01 – 12/31/01  
Grant award: \$19,567

FR received to:  
\$ Source: DC

On budget? ?  
On schedule? ?

The purpose of this grant is to prepare a feasibility study for the development of a mini-grocery store for the village of Chistochina. Funds released for expenditure effective 4/1. Quarterly reporting approved. First reports for 4/1-6/30 were due on 7/15. Faxed reminder on 7/23.

## 4. Circle Traditional Council #811192

## Sawmill Equipment Purchase

Grant term: 3/1/01 – 12/31/01  
Grant award: \$30,000

FR received to: 6/30/01  
\$ Source: DC

On budget? Y  
On schedule? Y

The purpose of this grant is to add a lumber drying kiln to an existing sawmill operation. The kiln is ready for shipment pending receipt of the direct vendor payment that I sent to Fiscal for processing on 7/6.

**5. City of Cold Bay #unassigned**

Grant term:  
Grant award: \$30,000

FR received to:  
\$ Source: DC

**Scrap Metal Recycling Plan**

On budget? N/A  
On schedule? N/A

The purpose of this grant is to remove scrap metal from the community and to develop an annual scrap metal recycling plan. **Funding contingency:** Submit documentation showing that funding for both King Cove and Sand Point is secured by 6/30/01. **Current status:** AEB unable to find a barge company as hoped; both Cold Bay and False Pass will be declining these awards.

**6. Denali Arts Council #811244**

Grant term: 4/1/01 – 12/31/01  
Grant award: \$30,000

FR received to: 6/15/01  
\$ Source: DC

**Renovate Community Hall**

On budget? Y  
On schedule? Y

The purpose of this grant is to renovate an airplane hangar for use as a community center and theatre. Grantee solicited bids for the electrical contract and exterior door installation. Hangar and entryway doors have been purchased and framed in.

**7. Fairbanks NSB EDC # unassigned**

Grant term: 7/17/01 – 12/31/01  
Grant award: \$16,500

FR received to:  
\$ Source: DC

**Acquire B/G Club Building**

On budget? Y  
On schedule? Y

The original purpose of this grant was to purchase an ATCO trailer unit to house a technology center in North Pole for the Boys and Girls Club. On 6/29 a change in scope was approved to allow use of MG funds for a portion of the down payment on acquiring an existing building in North Pole to house all of the Boys & Girls Club programs, including the technology center. The BG Club has rented a building in North Pole that has room for the technology center. The lease agreement has an "option to purchase" clause. The grant agreement was mailed out on 7/17. FNSB is ready to proceed immediately upon release of funds.

**8. City of False Pass #unassigned**

Grant term:  
Grant award: \$30,000

FR received to:  
\$ Source: DC

**Scrap Metal Recycling Plan**

On budget? N/A  
On schedule? N/A

The purpose of this grant is to remove scrap metal from the community and to develop an annual scrap metal recycling plan. On 6/26 the City of False Pass declined this award via letter. I responded acknowledging this decision on 6/27 and encouraged them to apply again in the future.

**9. Funny River Emergency #811256**

**Construct Fire Hall**

Grant term: 4/1/01 – 12/31/01  
Grant award: \$30,000

FR received to: 6/30/01  
\$ Source: DC

On budget? Y  
On schedule? Y

The original purpose of this grant was to construct an insulated and heated metal building to temporarily house a fire engine until a permanent fire and disaster relief structure can be constructed with other funds. On 6/28 a change in scope was approved to allow use of MG funds for the construction of a permanent Fire Hall. Specifically, MG funds will be used for part of the foundation costs and building materials. The reason for abandoning the original plan is due to the duplicate effort required for approval of design plans from the Fire Marshal. The Grantee has obtained partial funding for the main fire station and will be able to complete a portion of the building with available funds to serve the original purpose, to house the fire engine in a heated facility.

**10. Naknek Native Council #811233**

**Seafood Process Feasibility**

Grant term: 4/1/01 – 12/31/01  
Grant award: \$19,400

FR received to: 5/31/01  
\$ Source: DC

On budget? Y  
On schedule? Y

The purpose of this grant is to prepare a feasibility study and business plan for a community-owned cooperative value-added seafood processing facility in Naknek to serve the Bristol Bay area. Aurora Consulting in Anchorage was awarded the contract. The Project Manager and consultant traveled to Naknek for initial planning meetings with the Village Council.

**11. Nelson Lagoon V. Council #811143**

**Strategic Plan**

Grant term: 2/1/01 – 12/31/01  
Grant award: \$14,995

FR received to: 5/31/01  
\$ Source: DC

On budget? Y  
On schedule? Y

The purpose of this grant is to complete a Strategic Economic and Community Development Plan. The Stadium Group in Anchorage was awarded the contract. The first community meeting was held on 3/1 and was well attended and productive. The consultant is currently preparing the first draft of the Plan.

**12. NORTHWAY INC. #811274**

**Lodge Feasibility Study**

Grant term: 4/15/01 – 12/31/01  
Grant award: \$28,875

FR received to: 6/30/01  
\$ Source: DC

On budget? Y  
On schedule? Y

The purpose of this grant is to complete a feasibility study for a lodge in Northway. Grantee is in the process of soliciting bids for the contract.

**13. City of Ouzinkie #811242**

**Restore Boardwalk**

Grant term: 4/1/01 – 12/31/01  
Grant award: \$30,000

FR received to: 6/30/01  
\$ Source: DC

On budget? Y  
On schedule? Y

The purpose of this grant is to restore the existing boardwalk to a safe condition so that it can be used by the local residents and for promoting local economic development in tourism. City requested a budget

modification on 7/23 as the materials cost more than anticipated. They have enough funds to complete the project though, as planned.

**14. Pedro Bay V. Council #811213**

**Boat Landing Design**

Grant term: 3/1/01 – 12/31/01  
Grant award: \$30,000

FR received to: 6/30/01  
\$ Source: DC

On budget? Y  
On schedule? Y

The purpose of this grant is to complete a preliminary design for a public boat landing and waterfront. Grantee is reviewing the three bids received for the design contract. Award is expected in July with fieldwork starting in August.

**15. Port Alsworth Imp. Corp. #811214**

**Road & Trail Plan**

Grant term: 3/1/01 – 12/31/01  
Grant award: \$26,000

FR received to: 6/30/01  
\$ Source: DC

On budget? Y  
On schedule? Y

The purpose of this grant is to define and establish legal public rights-of-way throughout the community and appropriately mark and map these to provide legal access for residents. Grantee is in the process of soliciting bids for the contract. Fieldwork is expected during the next quarter.

**16. City of Ruby #811248**

**Develop Riverfront Park**

Grant term: 4/1/01 – 12/31/01  
Grant award: \$16,675

FR received to:  
\$ Source: DC

On budget? ?  
On schedule? ?

The purpose of this grant is to develop a public park as an extension of the campground. Grant funds will be used to build a sheltered fireplace, tables, benches and fencing, and to provide fill, grass seed and landscaping. Funds released for expenditure effective 4/1/01. Quarterly reporting approved; first reports were due 7/15. Faxed reminder on 7/23.

**17. Seward Chamber of Commerce #811240**

**Media Campaign**

Grant term: 3/29/01 – 6/30/01  
Grant award: \$26,000

FR received to: 6/30/01  
\$ Source: FS/DC

On budget? Y  
On schedule? Y

The purpose of this grant is to fund a media campaign that is designed to encourage economic growth and diversity for the community of Seward. The project will include the creation of a 20-minute video, an Internet PowerPoint presentation and a printed brochure. This grant is funded with mini-grant funds leftover from prior years as follows: FFY99 USFS @ \$14,698 and AIDEA @ \$6,675. These funds terminate on 6/30/01. The remainder of the grant is funded with FY01 DC @ \$2,630 and FY01 USFS @ \$1,997. Syntex Productions in Anchorage was awarded the contract. All funds have been expended; Syntex is currently finalizing the products.

**18. Stebbins Community Assoc. #Unassigned**

**D/E Clinic**

Grant term: 4/1/01 – 12/31/01

FR received to:

On budget? ?

Grant award: \$28,800

\$ Source: DC

On schedule? N

The purpose of this grant is to prepare an engineering study and preliminary design plans for a new clinic in Stebbins. Grant Agreement sent to Grantee for signature on 4/2/01. I have faxed three reminders (latest on 7/23) requesting submission of the grant agreement.

**19. City of Thorne Bay #811191**

**Site Appraisal & Purchase**

Grant term: 3/1/01 – 12/31/01

FR received to:

On budget? ?

Grant award: \$30,000

\$ Source: DC

On schedule? ?

The purpose of this grant is to complete the preliminary design and appraisal of an industrial site and deep-water port and purchase of the site from the Alaska Mental Health Trust. Grant funds will be utilized for the land and timber value appraisals and purchase of the site. Funds released for expenditure effective 3/1/01. Quarterly reporting approved; first reports were due 7/15. Faxed reminder on 7/23.

**20. City of Togiak #811144**

**Arts & Crafts Business Plan**

Grant term: 2/1/01 – 12/31/01

FR received to:

On budget? ?

Grant award: \$16,125

\$ Source: DC

On schedule? ?

The purpose of this grant is to prepare a business plan for the community's existing arts & crafts center. Funds released for expenditure effective 2/1/01. Quarterly reporting approved; first reports were due 7/15. Faxed reminder on 7/23.